

WRIA 15 KITSAP PENINSULA

Watershed Restoration and Enhancement Committee
December 18, 2018



Agenda

1. Welcome and introductions
Take-aways from 1st meeting?
2. Approval of Agenda and Meeting Summary
3. Operating Principles
4. Watershed Geography and Committee Needs
5. Next Steps
6. Public Comment



Casad Dam, Bremertonwa.gov

DRAFT OPERATING PRINCIPLES AND CHARTER

The document sets forward a process for meeting, participation expectations, procedures for voting, structure of the Committee, communication and other needs in order to support the Committee in reaching agreement on a final plan.

Section 1. Process Review and Input

- Draft provided by Ecology
- Request input from Committee members
- Goal: approval by end of February meeting

Section 2. Purpose and Background

- Language from ESSB 6091 Section 203/RCW 90.94.030:
 - Establishes Watershed Restoration and Enhancement Committees
 - Sets out requirements for Committee membership
 - Requirements for watershed restoration and enhancement plans: Offsets, Net Ecological Benefit
 - Process if plan not approved by June 30, 2021
- Purpose of the Operating Principles and Charter

*Section 3. Operating Principles Agreement and Amendments

- Approval by all members of the Committee
 - Committee member = government/organization
- 2/3 majority vote required to open for review
- Amendments require unanimous approval

* *For discussion*

Section 4. Expectations and Ground Rules

- Participation expectations
 - review materials and actively participate
 - monthly meetings
 - in-person attendance
- ***Ground rules**
- Conflict Resolution

****For discussion***

Section 5. Alternates and New Membership

- Primary representatives attend, alternates attend if not available
- Changing primary representative or alternate
- ***Ex Officio members**
 - 2/3 majority vote to invite an ex officio member
 - Non-voting
- ***Latecomers**

****For discussion***

Section 6. Chair and Committee Support

- Ecology staff chair the Committee and vote on all items
- Facilitator
- Administrative support
- Technical support

Section 7. Decision Making

- Final plan must be approved by all Committee members
 - Each Committee member gets one vote
- Goal: for the Committee to agree on interim decisions by consensus
 - *If consensus cannot be reached, require 2/3 majority vote
 - *Quorum of 2/3 Committee members required for a vote
 - *Each Member gets one vote
 - *Electronic voting: time-critical, 3 business days to respond

**For discussion*

Section 8. Materials from Contractors (delete?)

- Materials developed by outside contractors hired by Ecology
 - Products solely for Committee use
- Materials developed by other contractors
 - Ecology must review before sharing with Committee

Section 9. Public Comments/Meetings

- Time for public comment
- Not required to follow Open Public Meetings Act

Section 10. Workgroups, Advisory Groups*

- Committee may establish workgroups or subcommittees
- Any Committee member may participate
- Non-Committee members may participate
- Decisions by workgroups are non-binding
 - provided to Committee as recommendations or findings

**For discussion*

Section 11. Communication and Media

- Email list and website
- Draft meeting summary within 10 business days
 - Approved at following meeting
- Comments to media by Committee members
 - Personal opinion, not opinion of Committee
- Comments to media by Ecology
 - If time allows, will send to Committee for review

Clarifications, Feedback and Discussion

- Go back through each section
- Answer clarifying questions
- Share feedback received
- Discussion

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Next Steps

- Updated version distributed December 21 (GOAL!)
- Feedback by January 4th
- Revised version distributed January 9th
- Next meeting January 14th